

Deauville Village

6575 S Oriole Blvd, Delray Beach, FL 33446

CONTACT

MARIE LEIBLE, EVENT COORDINATOR – CELL # 561-956-9440

mleible514@gmail.com

BALLROOM RENTAL AGREEMENT

Rental Rates/Fees valid from January 1, 2024 – December 31, 2024

Ballroom Rental Fee	With Kitchen	Maintenance fee	Security Deposit of \$150.00
\$400.00 (4 Hours)	\$50.00	\$100.00	\$150.00
Minimum Rental			

Facility Reservation: The rental application must be completed and received along with an advanced Deposit of \$150.00 in order to secure the date. The Advanced Deposit will be applied towards your rental fees before final payment is due. All remaining fees are due no later than thirty days prior to scheduled function date. Partial payments are not accepted.

Security Deposit: A refundable Security Deposit may be required for larger events.

Cancellation: Renter has thirty days prior to schedule date to cancel for full refund of all fees paid excluding the \$150 advance deposit.

ALL DEAUVILLE RESIDENTS MUST BE IN GOOD FINANCIAL STANDING WITH THE ASSOCIATION. IF NOT, WE RESERVE THE RIGHT TO CANCEL THIS CONTRACT.

This rental Agreement ("Agreement") is entered into this _____ day of _____ 20__

by and between the Deauville Village and

_____ ("User") of _____

Name Address

City State Zip

Are you a resident of Deauville? _____ Ballroom Rental Discount \$350.00

Email: _____ Cell: _____

Date Reserved: _____ Day of week: _____

Setup Start Time: _____ am / pm Event Start Time: _____ am / pm

End Time: _____ am / pm

Type of function to be held in the Reserved Area on the Reserved Date, during the Reserved Time:

*** All Social Hall and Amenity events must be concluded and cleaned by 11:00 PM. (Maximum Hours for events are 4 hours)**

Type of Services provided by vendor(s) _____

A certificate of liability insurance must be provided by all vendors.

Vendor(s) _____ Phone #: _____

Vendor(s) _____ Phone #: _____

Vendor(s) _____ Phone #: _____

Caterer: _____ Phone #: _____

Security Deposit Amount: _____ **Date:** _____ **Check #:** _____

Rental Fee Amount: _____ **Date:** _____ **Check #:** _____

Clubhouse Social Hall and Amenity

Rental Agreement

The User is hereby granted the exclusive use of the Reserved Area on the Reserved Date, and during the Reserved Time set forth above, subject to the conditions set forth in this Agreement and the rules and regulations of the Association, which rules, regulations, term and conditions are hereby and agreed to by User and Association.

Animals: You acknowledge that you will not have any animals, reptiles or pets at the Reserved Area.

Insurance: You acknowledge that you will provide insurance certificates, naming Deauville Village as additional insured for any vendor you have hired for your event.

I, THE UNDERSIGNED USER, HAVING READ THE FOREGOING TERMS AND CONDITIONS, SPECIFICALLY CONSENTS AND AGREES TO BE BOUND BY SAME:

THE UNDERSIGNED CONSENTS AND AGREES TO THE FOREGOING TERMS AND CONDITIONS:

Print Name **Signature**

Date: _____

MARIE LEIBLE **Date:**
EVENT COORDINATOR

**Deauville Village
Ballroom
Rental Rules and Regulations**

Please Initial

_____ All tables must be covered with FABRIC tablecloths. **(NO PLASTIC TABLECOTHS)**

_____ If securing a vendor, a copy of my vendor's license and insurance prior to the event must be provided. Failure to provide this information may result in access being denied to the vendor.

_____ All food must be prepared (pre-cooked) or catered. No appliances may be brought into the Social Hall kitchen or the Amenity (i.e., burners, grills).

_____ The A/C thermostat must not be adjusted, and the doors to the clubhouse must not be left open.

_____ All trash must be removed, and trash bags must be disposed of in the dumpster in the Clubhouse parking lot. (A cleaning fee will be deducted from the security deposit if any trash removal is necessary following the event.)

_____ All decorations must be removed. All tables and chairs must be cleaned and returned to their original position. All countertops must be cleaned. The KITCHEN floors must be cleaned. **(There will be a charge if the carpets must be cleaned.)**

_____ The microwave and refrigerator are available for use, but must be emptied and cleaned when the event has concluded.

_____ Furniture cannot be moved without permission; and if moved, must be returned to its original position upon conclusion of the event. Furniture and accessories may not be removed from the Social Hall. There will be a charge for any damaged or broken furniture and accessories.

I _____ have read and agree to abide by the above rules and regulations. I understand that if there is damage to the property or if the Social Hall or Amenity is not cleaned, I will forfeit all or a portion of my security deposit.

Print Name

Signature

Date:

**Marie Leible
Event Coordinator**

Date: